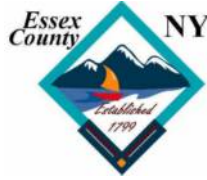


Personnel Department



Jennifer Mascarenas
Personnel Officer
PO Box 217 7551 Court Street
Elizabethtown NY 12932

Erica Sadowski- Personnel Technician/Deputy
Jaime Douglass- Personnel Technician
Christina Slattery- Personnel Clerk

Phone: (518) 873-3360 Fax: (518) 873-3372

2024 NOTICE OF NO CHANGES TO CURRENT HEALTH INSURANCE COVERAGE

Please be advised that I _____, am not making changes to my current Health Insurance plan. I understand changes can only be made outside the open enrollment period if I have a qualifying event.

If you are using accrual time and/or longevity to buy down your 2024 premium you ***must*** fill out the appropriate paper work.

Print Name

Employee Signature

Date