



Essex County Board of Supervisors

Resolution No. 303

December 30, 2025
Last Day of the Annual

**RESOLUTION ESTABLISHING A STANDARD WORK DAY
AND TIME REPORTING FOR ELECTED OFFICIALS
EMPLOYED BY THE COUNTY OF ESSEX FOR RETIREMENT
SYSTEM PURPOSES AND SUBMITTED TO THE NEW YORK
STATE AND LOCAL RETIREMENT SYSTEM**

The following resolution was offered by Supervisor Barber, who moved its adoption.

Upon a motion to consider from the floor, and the same appearing proper and necessary.

BE IT RESOLVED, that attached hereto and made a part hereof is the enumeration of the Standard Work Day and Reporting Information with respect to the following Elected Officials who are employed by the County of Essex for retirement system purposes and submitted to the New York State and Local Retirement System:

**Supervisors - Cathleen Reusser, Chris Clark, Matt Brassard,
Favor Smith, Meg Wood, Shaun Gilliland**

Sheriff - David Reynolds

BE IT FURTHER RESOLVED, that the Clerk of the County Board of Supervisors and County Attorney publish and post the same as required by law and forward an original certified copy of this resolution to the Office of the New York State Comptroller/New York State and Local Retirement System.

This resolution was duly seconded by Supervisor Thurston, and adopted, upon a roll-call vote as follows:

AYES: 2346 votes
NOES: 0 votes
ABSENT: 507 votes (Brassard, DeLoria, Tyler)

STATE OF NEW YORK, COUNTY OF ESSEX)ss:

I, JUDITH A. GARRISON, Clerk of the Essex County Board of Supervisors, do hereby certify that I have compared the foregoing copy with the original resolution filed in this office on the 30th day of December, 2025, and that it is a correct and true copy thereof.

IN TESTIMONY THEREOF, I have hereunto set my hand and affixed my official seal this 30th day of December, 2025.




Judith A. Garrison
Clerk of the Essex County Board of Supervisors

Please type or print clearly
in blue or black ink

Received Date

Standard Work Day and
Reporting Resolution for
Elected and Appointed Officials

Employer Location Code

1 0 0 1 5

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev. 11/19)

BE IT RESOLVED, that the Essex County / 10015 hereby established the following standard work days for these titles and will

(Name of Employer)

(Location Code)

report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
Cathleen Reusser			County Supervisor	1/1/24-12/31/25	7	1.59	☐	Bi-weekly	☐
Chris Clark			County Supervisor	1/1/24-12/31/27	7		☒	Bi-weekly	☐
Meg Wood			County Supervisor	1/1/24-12/31/25	7		☒	Bi-weekly	☐
Appointed Officials:									
							☐		☐
							☐		☐
							☐		☐

I, Judith Garrison

(Name of Secretary or Clerk)

secretary/clerk of the governing board of the

(Circle one)

Essex County

(Name of Employer)

of the State of New York,

do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 30th day of December, 20 25 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Essex County Board of Supervisors

on this 30th day of December, 20 25.

Judith A. Garrison

(Signature of Secretary or Clerk)

(Name of Secretary or Clerk)

being duly sworn, deposes and says that the posting of the Resolution began on

12/30/25 and continued for at least 30 days. That the Resolution was available to the public on the:

(Date)

Employer's website at: WWW.CO.ESSEX.NY.US

Official sign board at: 7551 Court Street, Elizabethtown, NY

Main entrance Secretary or Clerk's office at: Entrance 4, 7551 Court Street, Elizabethtown, NY

Page 1 of 2

(for additional rows, attach a RS 2417-B form.)

(seal)

Standard Work Day and Reporting Resolution for Elected and Appointed Officials Continuation Form

**Please type or print clearly
in blue or black ink**

Employer Location Code

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RS 2417-B

(Rev. 04/20)

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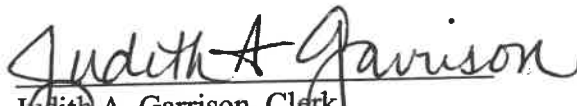
Employer: **Essex County**

Location Code: 10015

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(use with form RS 2417-A)

I, Judith A. Garrison, Clerk of the Board of the Essex County Board of Supervisors, being duly sworn, deposes and says that the posting of Resolution No. 303, began on December 30, 2025, and continued for at least 30 days. That the posting of the Standard Work Day and Reporting Resolution was available to the public on the Essex County website: www.co.essex.ny.us; the bulletin board at the Entrance 4, 7551 Court Street, Elizabethtown, New York and the bulletin board in the Clerk of the Board/Board of Supervisors Office, 7551 Court Street, Elizabethtown, New York.


Judith A. Garrison, Clerk
Essex County Board of Supervisors