

# Essex County Soil and Water Conservation District



PO Box 407  
Westport, NY 12993  
Phone: 518-962-8225  
[www.essexcountyswcd.org](http://www.essexcountyswcd.org)

## **Student Trainee (Intern)**

### **General Statement of Duties**

Essex County Soil and Water Conservation District has summer internship opportunities available. Position duties include assisting with implementing conservation practices, presenting educational material to local youth, and assisting local municipalities and landowners. 40 hour work week. Pay rate \$15/hour.

### **Typical Work Activities**

- Install best management practices such as hydroseeding and tree planting
- Present at local educational events and youth programs
- Assist in developing and implementing conservation projects
- Data entry, report writing
- Invasive species management and monitoring
- Perform other duties as assigned

### **Full Performance and Knowledge, Skills, Abilities and Personal Characteristics**

- Interest in natural resources and conservation
- Ability to work independently with minimal supervision
- Ability to document work and prepare reports
- Familiar with computers and programs such as word, excel, and powerpoint
- Good verbal and interpersonal skills
- Ability to work closely with other staff to meet deadlines

### **Minimum Requirements**

Valid Driver's License

### **To Apply**

Email resume, with 3 references, to Alice Halloran, [ahalloran@westelcom.com](mailto:ahalloran@westelcom.com)

**All resumes are to be received by the close of business, March 8, 2024**